

Site Rules for Drivers



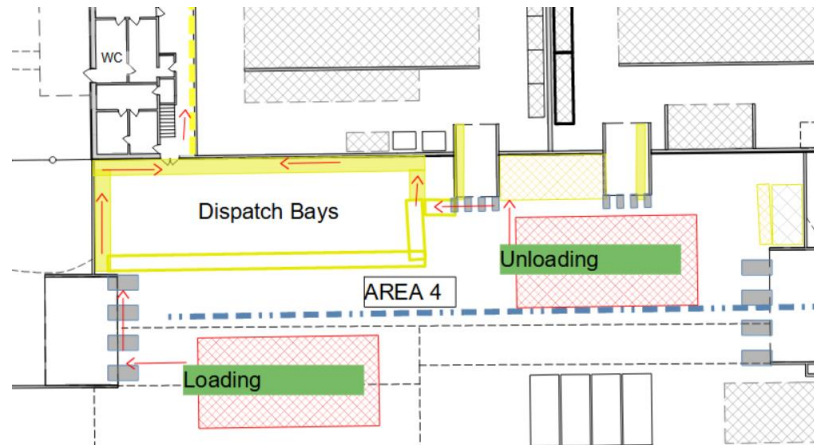
Please read these instructions before exiting your vehicle. If you have any questions, ask a member of staff or contact the head office on 01285 721110. Please hand this sheet back to staff before you leave.

SITE RULES

- Site speed limit is 5mph.
- One way system in operation. No reversing without a banksman.
- Use hazard warning lights when moving. Switch off when parked.
- Wear the mandatory PPE:



- Unless actively strapping/unstrapping the vehicle, please remain in your cab.
- Use the marked walkways to enter the building:



- Please do not use your mobile phone within the transfer station. You can use your mobile phone in the main office area or in your cab.
- Access to the trailer bed must be done either with curtains in situ or a fall prevention system in place.
- Smoking is NOT allowed inside the buildings. A smoking area is provided in the car park.
- Report any accidents or hazardous situations to Chloros staff.
- CCTV is in operation for your personal safety and security.



FIRE & SAFETY EVACUATION

To report a fire on site – use the nearest call point or report to any member of staff. When the fire alarm sounds:

- Stop the task you are doing & remain with Chloros staff.
- Make your way to the nearest emergency exit and report to the nearest assembly point (Assembly point 1 in the main car park in front of reception).
- Wait until you receive further instructions – DO NOT RE-ENTER THE BUILDING.

The fire alarm is tested periodically. You will be informed if a test is due by Chloros Staff.

Title	Site Rules for Drivers	Revision	V1.1
Document Reference	QMSM002c	Date Revised	02/09/2024
Responsible Person	Andrew Sawers	Status	Active