



RISK ASSESSMENT-COVID SITE RISK ASSESSMENT

Description

This risk assessment addresses the risk of COVID19 spreading amongst staff working at Chloros sites.

Assessed by

M Firkins

Hazards identified	Who might be harmed and how?	Current controls	Any further controls or comments
Infection spread by staff onsite	COVID19 infection would spread amongst members of staff causing varying degrees of illness	Temperature checks to continue on attending site. Staff to be mindful of social distancing where practicable. Staff to use welfare facilities designated to their work area and not switch between them. Staff to abide by occupancy limits in meeting rooms and welfare facilities. Hand sanitiser available around the site. Antiseptic wipes available for surfaces and equipment.	Lateral flow testing kits to be available at the site. Staff requested to carry out lateral flow tests at their desk to identify COVID19 infection. Results to be recorded with team leader and stored in accordance with HR.
Failure to identify staff who are infected. Not identifying infection due to asymptomatic cases.	COVID19 infection would spread amongst members of staff causing varying degrees of illness	Temperature checks on attending the workplace.	Lateral flow testing kits to be available at the site. Staff requested to carry out lateral flow tests at their desk in order to identify COVID19 infection. Results to be recorded with team leader and stored in accordance with HR.
Visitors spreading COVID19	Visitors may unknowingly be infected and spread COVID19 when attending site.	Temperature checks on attending the workplace. Checks to take place in the reception area.	Visitors requested to carry out lateral flow tests prior to visit in order to identify COVID19 infection.
Drivers spreading COVID 19	Drivers spreading COVID19 when attending the site	Drivers should remain in cab if possible.	Logistics companies to be contacted to request that lateral flow tests are done before visiting site. Regular logistic companies i.e. Andrew Cook to be advised to carry out ongoing lateral flow testing.
Bring staff back in to the workplace following a period of working at home	Staff by be anxious or stressed at the thought of returning back to work.	Regular review of COVID19 risk assessment. Ongoing contact between homeworker and line management. Staff will be asked to stay at home at times in order to preserve business resilience if team members go off sick with COVID19.	When staff are brought back line management will ensure the process is carried out fairly and in line with the business requirement.
Lack of communication regarding COVID19 risk management	Staff may be stressed if they don't understand how the business manages COVID19.	Communication of risk assessment to all staff. Staff encouraged to raise concerns or suggestions on how to manage the risk of COVID19.	

Title	COVID Risk Assessment	Revision	V2.0
Document Reference	QMRA002	Date Revised	24/08/21
Responsible Person	Andrew Sawers	Status	Active

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Risk Assessors Comments

Supervisors and managers **MUST** ensure that all staff are suitably trained and have read and understood this risk assessment.

All Employees **MUST** sign this risk assessment or view it via Safetycloud2 to confirm they have read and understood this document and that they will adhere to the rules and regulations stated within it.

Review and Monitoring

This Risk Assessment document must be reviewed on a regular basis or whenever any material changes take place in the workplace or process. In any event, the document should be reviewed on an annual basis to ensure that all arrangements are in place and valid in the current operating environment.

Risk Assessment acknowledgment

By signing this form, you are acknowledging that you have read and understood the risk assessment. Any questions, queries or concerns have been answered by the assessor and you have clear understanding as to why you have been asked to read the risk assessment and why it is important that you sign to acknowledge that you have read and understood it. Documents may also be read via the Quality folder.

Name	Date	Signature	Manager initials	Name	Date	Signature	Manager initials

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